



REPUBLIC OF NAMIBIA

MINISTRY OF INDUSTRIALISATION, TRADE AND SME DEVELOPMENT

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ONLINE REGISTRATION FOR ESSENTIAL AND CRUCIAL SERVICE PROVIDERS

In light of the Directives by H.E President Hage Geingob to declare the novel COVID-19, a State of Emergency, the Ministry of Industrialisation and Trade has created an online registration portal for Essential Services Providers to register and receive their certificates to allow for business continuity in providing essential services to the Namibian nation.

Only Crucial and Essential Service Providers as per Proclamation # 9 Annexure B should apply. The Ministry requests that all those issued with interim certificates also need to apply online and that all papers certificates will be phased out within 72 hours to allow those travelling to make necessary arrangements.

The process for the online application is as follows:

1. The Service Providers log onto www.namesentialservices.com to sign up and will then receive a security code (like an OTP) and password via email provided.
2. The Service providers need to upload a copy of their CM1 (certificate of incorporation for companies) or CC1 (founding statement for Closed Corporations) in jpg, jpeg or pdf format. The file sizes should not be bigger than 1Mb.

3. Once the information is verified by the officials at the Ministry of Industrialisation and Trade, certificates of authorisation will be sent to the applicant via email.
4. It is the responsibility of the Service Providers to issue documents as per the Proclamation #9 Section10 (4) to their employees operating in addition to a copy of the Certificate.
5. The status of all applications can be viewed online and certificates can downloaded directly from the www.namesentialservices.com website once approved.
6. If challenges are encountered on the application process on the online platform, contact:
itsupport@mobipy.com.na or Nditah.Robiati@Mitsmed.gov.na.
7. Please adhere at all times to the guideline of the Ministry of Health and Social Services on social distancing and personal hygiene.

Yours Sincerely,



LUCIA IIPUMBU, MP
MINISTER

